

Minutes  
The City of Frederick  
Mayor and Board of Aldermen  
Workshop

July 29, 2015  
3:00 p.m.  
Board Room – City Hall

- I. Mayor McClement called the meeting to order at 3:00 p.m. and led the Pledge of Allegiance. Present were Aldermen Kelly Russell, Michael O'Connor, Philip Dacey and Alderwoman Donna Kuzemchak. Alderman Josh Bokee arrived at 3:20 p.m.

II. Workshop

*Item 1:* Brandon Mark, City Planner led the discussion of the Crum Farm Land Development Adequate Public Facilities Ordinance Mitigation Agreements. Gene Walzl, Project Manager-Utilities provided information regarding funding for proposed water towers. Zack Kershner, Director of Public Works provided additional information regarding the proposed water towers. Bruce Dean of Linowes & Blocher, Attorney for the developer and Eric Soder of Rodgers Consulting provided information regarding parkland dedication, the proposed water tank site, and proposed linear park. Joe Adkins, Deputy Director for Planning provided information regarding school mitigation fees.

*This item will move to a Mayor and Board of Aldermen Public Hearing.*

*Item 2:* Susan Harding, Public Information Officer led the discussion of Remote Participation by Elected Officials at Public Meetings. Sandra Nickols, City Attorney requested clarification and answered questions from the Board. Lance Duvall, Audio Visual Department Manager requested that notification of intent to participate remotely be made by 9:00 a.m. the morning of a Workshop.

*There was a consensus among the Board of Aldermen to allow remote participation by one elected official at a time, at Workshops only, with a limit of no more than two times per year. Remote participation will not be permitted at closed meetings, public hearings or business meetings. Staff must be notified by 9:00 a.m. the morning of a Workshop. Changes will be made to the Rules of Procedure of the Mayor and Board of Aldermen and Aldermen are to send additional changes to Susan Harding by August 12, 2015.*

III. Elected Officials' Comments

Alderwoman Kuzemchak mentioned that the United Way Stuff the Bus Campaign is currently ongoing. She said she had a discussion with Josh Pedersen from the United Way on Monday and he said that the campaign is not looking too bright right now. She made a public request for people to fill the bright yellow bins, and mentioned that there are a couple bins at City

Hall. She also suggested implementing a challenge with the County Council. She said the event is over August 5<sup>th</sup> and encouraged everyone to participate.

Alderman Russell thanked Alderwoman Kuzemchak for the reminder. She said the new Chief of Police starts tomorrow which is very exciting. She mentioned that tomorrow evening the Student Homelessness Initiative of Frederick is having a fundraiser at Vini culture and encouraged everyone to attend. She also said that August 4<sup>th</sup> is National Night Out, which features events in four different parks in the City. She said it is a great night to celebrate safety, community and police and encouraged everyone to check the City website for more information.

Alderman O'Connor mentioned that there have been headlines recently that call for the need to have information clarification on issues related to financial review and audits. He mentioned a conversation that the Board of Aldermen had during the 60<sup>th</sup> administration and said that it is helpful for us to have that information before us and to review the policies and procedures that are in place now so that we are all aware of audits and the types performed. He said they talked about performance audits and departmental budgets and stressed the importance of never taking for granted our obligation of transparency to City taxpayers. He mentioned a desire to review the financial policies including audits and financial review.

Mayor McClement mentioned that 7:00 p.m. tonight at the Municipal Annex will be a discussion on the Emerald Ash Borer given by City Arborist, Tom Rippeon and Executive Assistant Nikki Bamonti.

The meeting was adjourned at 4:11 p.m.